

On Dec 6th, 2022, at 6:18PM- A presentation was held by McGuire Iron representative Jake Dugger on water tower improvements. Currently as the tower sits it is recommended to plan for near future of interior repairs to the lining to protect the steel from rusting in the wet surface area. An estimate of \$66,400 to reline the interior of the tower and an additional \$67,000 if exterior was wanted redone as well. The City Clerk has put in a grant application with the Iowa Finance Authority and awards should be announced later on this month. If grant money is not awarded Jake advises that the City can set a payment plan with them with no interest, and American Rescue Funds may be used to lower costs. Jake also mentioned to Council that they could enter into a full-service maintenance plan that would cover these sorts of cost for an annual fee and regular maintenance would be kept up to date, annual cost would be locked in until 2028 at \$12,374.00.

A regular meeting of the City Council of the City of Early, Iowa was held on the 6th day of December 2022. The meeting began with the Pledge of Allegiance. Mayor Sharon Ann Irwin called the meeting to order at 7:00 PM with roll call as follows: Present: Brian Pickhinke, Becky Blackman, Bill Cougill, Summer Schmitt, Tim Langner. A motion was made by Councilor Pickhinke and seconded by Councilor Langner to approve the consent agenda including agenda, minutes, bills for payment, Casey's Alarm Permit. On show of hands: Ayes: Pickhinke, Blackman, Cougill, Schmitt, Langner. Motion passed.

Citizen Input- New State law permitting fees towards ATVs have changed, a few residents were questioning how the City was to operate in regard to the legislation changes. The Council discussed that the City Clerk was to not collect applications or proof of insurance as they felt it is not necessary as long as the residents follow county and state laws. This also brought up discussion about golf cart permits. Council chose to follow the same as the ATV standards.

The Early Achievers represented by Christy Horan and Melany Horan, came to the council with a decision for the new park benches. They chose to replace both benches with two new steel red benches upon councils' agreement. The council is agreeable and extremely grateful for the Early Achievers coming forward and helping not only the City but the community as a whole.

A motion was made by Councilor Pickhinke and seconded by Councilor Cougill to accept the Water Tower Contract with McGuire Iron. On a Roll call Vote. Ayes: Pickhinke, Blackman, Cougill, Schmitt, Langner.

Spencer with ISG, Storm Lake updated the council that they were finishing up the final design and plans to get ready for bidding in Early 2023. They currently have been having a run around with MidAmerican on trying to get utility locates in. The engineering firm had to get creative and ended up having Councilor Brian Pickhinke calling in a dig locate and represented himself as Pickhinke Backhoe in order to get the month-long process in motion. A packet was given to council for a possible decision on culvert repairs that are not included on the Drainage District-59 contract. A motion was made by Councilor Cougill and seconded by Councilor Langner to chose Option 2 in the review worth \$93,000.00. On a roll call vote. Ayes: Cougill, Langner, Blackman, Schmitt. Abstain: Pickhinke. Motion passed.

A motion was made by Councilor Pickhinke and seconded by Councilor Cougill to approved Change Order #1 Time frame extension by 95 days minimum. [This will put the completion date back until Late April 2023]. On a show of hands. Ayes: Pickhinke, Blackman, Cougill, Schmitt, Langner. Motion passed.

The final draft of the Code of Ordinance update was presented to the Council. A suggestion was made by the City Clerk again to possibly save some money and to help expand our technology services, instead of printing off 12 copies of the book to have only 4-5 printed and the savings of a discount per book would go towards placing the entire code book online. Not only for the council/mayor to review but also the residents, potentially saving time and frustrations in the future as everyone would have immediate, searchable access. The Council decided against this and chose to have it remain the same. Another matter was to, instead of searching for possible penalties and fees within the chapters of the physical book to reword the chapters and add an appendix so they are easily found and will reference back toward that specific section. The Council agreed to add the Appendix to the Code.

The Basement Rental Contracts and the City Dumpsters were tabled at this time. Will be discussed at a later date.

Council discussed changing the time of the regular meetings. Council came to an agreement of 6pm. A resolution is needed for this change to happen according to the Early Code of Ordinances. The City Clerk will have a resolution available at a later date. Notice will be given according to our ordinance.

Region XII has given the council several documents/ resolutions to renew to be in compliance with the CDBG:

Resolution 22-14 Renewal of Adoption Code of Conduct Policy was offered by Councilor Pickhinke and seconded by Councilor Schmitt. On a roll call vote. Ayes: Pickhinke, Blackman, Cougill, Schmitt, Langner. Whereupon the mayor declared said resolution duly adopted.

Resolution 22-15 Renewal of Policy on the Prohibition of the Use of Excessive Force was offered by Councilor Blackman and seconded by Langner On a roll call vote. Ayes: Pickhinke, Blackman, Cougill, Schmitt, Langner. Whereupon the mayor declared said resolution duly adopted.

Resolution 22-16 Renewal Adopting Affirmation Fair Housing Policy was offered by Councilor Pickhinke and seconded by Langner On a roll call vote. Ayes: Pickhinke, Blackman, Cougill, Schmitt, Langner. Whereupon the mayor declared said resolution duly adopted.

Resolution 22-17 Renewal Adopting Equal Opportunity Policy Statement was offered by Councilor Schmitt and seconded by Councilor Pickhinke On a roll call vote. Ayes: Pickhinke, Blackman, Cougill, Schmitt, Langner. Whereupon the mayor declared said resolution duly adopted.

Resolution 22-18 Renewal Adopting Procurement Policy was offered by Councilor Blackman and seconded by Councilor Schmitt. On a roll call vote. Ayes: Pickhinke, Blackman, Cougill, Schmitt, Langner. Whereupon the mayor declared said resolution duly adopted.

Resolution 22-19 Residential Anti-Displacement and Relocation Policy was offered by Councilor Blackman and seconded by Councilor Schmitt. On a roll call vote. Ayes: Pickhinke, Blackman, Cougill, Schmitt, Langner. Whereupon the mayor declared said resolution duly adopted.

City Attorney was not present. The City Clerk reported that she talked with Schmitt Construction and Pickhinke Backhoe on a cost estimate(s) on tearing down the house per court order at parcel: 810604109009. Cost estimates were not in at this time, and some follow up was needed with Region XII on hazardous materials on the property.

Council discussed the shut off valve for the Sacred Heart Shrine. No action was taken.

The Council reviewed employee wages. Due to conflict, it has been tabled until next months' meeting.

The Sheriff was present, a monthly report was given. Sheriff reported they are fully staffed and hired a deputy from Denison to fill the vacancy spot. They were now down a dispatcher and have been actively looking for one. Updates on the Radio Tower Project were also given.

Fire Chief Keith Horan was present. Last month Kris Alesch, Director of Public Works had gotten a quote with Toftee Masonry-Webster City for the Tuck Point on the Fire Station. They stated they would take the job if accepted but work would not commence until sometime in the spring at the earliest. Kris has talked with Keith on a cost and how much the department wanted done which would be approximately \$2,500 - \$3,750. Next Council meeting will host the Township Trustees to go over FY2024 Fire Budget. The Clerk will send out information/invitations later on in the month to the Trustees.

Kris Alesch, Director of Public Works presented his monthly report.

The Clerk reported the following receipts and bills that were approved for payment in the consent agenda:

AFLAC	AFLAC POST TAX	213.24
AFLAC	AFLAC POST TAX	213.24
AFLAC	AFLAC	426.48
IPERS	IPERS	1643.98
IPERS	IPERS	1663.16
IPERS	IPERS	3307.14
GIS BENEFITS	LIFE INSURANCE	15.39
GIS BENEFITS	LIFE INSURANCE	15.31
GIS BENEFITS	LIFE INSURANCE	30.70
STATE OF IOWA TREASURER	STATE TAXES	347.00
STATE OF IOWA TREASURER	STATE TAXES	358.00
US TREASURY	FED/FICA TAXES	2222.07
US TREASURY	FED/FICA TAXES	2293.51

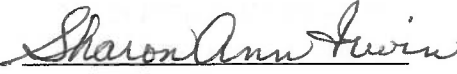
CASEYS GENERAL STORE	FUEL	184.01
CASEYS GENERAL STORE	FUEL	184.01
DONS PEST CONTROL	PEST CONTROL	43.00
IMWCA	WORKCOMP PRE INSTALLS	126.20
THOMSON-STRACKE IMPLEMENT	AMBULANCE-STARTER/SERVICE CALL	750.11
AMAZON.COM	OFFICE SUPPLIES	30.99
BOMGAARS	SHOP SUPPLIES	216.96
BOMGAARS	SHOP SUPPLIES	103.88
IMWCA	WORKCOMP PRE INSTALLS	126.20
JW CONSTRUCTION	FUEL	497.01
KRIS ALESCH	PHONE STIPEND	15.00
KRIS ALESCH	PICKUP USE-MILEAGE	94.52
SCHMITT CONTRACTING	LABOR/STREET AND TREES	1212.00
CASEYS GENERAL STORE	FUEL	300.95
CASEYS GENERAL STORE	FUEL	300.95
DOMINO MOTORS, INC.	CITY SHOP PICKUP	916.27
ROAD MACHINERY & SUPPLIES CO.	ENDLOADER REPAIRS	327.44
BROWN SUPPLY CO INC	SWEeper	350.00
KING WELDING & REPAIR LLC	METAL STREET SWEEPER	40.20
RUDD SANITATION & RECYCLE	GARBAGE/ RECYCLE	3398.75
RUDD SANITATION & RECYCLE	GARBAGE/RECYCLE	3514.25
SAC COUNTY SOLID WASTE AG	FY2023 Q1 ASSESSMENT	13794.50
RUDD SANITATION & RECYCLE	GARBAGE/ RECYCLE	1033.00
RUDD SANITATION & RECYCLE	GARBAGE/RECYCLE	1037.00
AMAZON.COM	LIBRARY BOOKS	175.21
AMAZON.COM	LIB INK	144.86
CENTER POINT LARGE PRINT	BOOKS	46.50
CHRONICLE	LEGALS/PUBLICATION	83.00
FRONTIER COMMUNICATION	TELEPHONES	73.99
MCALEE	VIRUS PROTECTION	57.77
NATIONWIDE	SURETY BOND COVERAGE	111.00
ORIENTAL TRADING COMPANY	LIB SUPPLIES-XMAS	155.33
CAPITAL ONE	LIBRARY MOVIES	123.81
CAPITAL ONE	OFFICE SUPPLIES	8.67
BOMGAARS	PARK SUPPLIES	76.73
NOLL EXCAVATION	M RINGGERBERG CREMATION	300.00
NOLL EXCAVATION	N. PULLEN CREMATION	300.00
SCHMITT CONSTRUCTION	2ND ST WATER MAIN-FINAL	15419.58
FAT GUYS BAR & GRILL	SAC CO LEAGUE MTG	55.00
SHARON IRWIN	MILEAGE REIMBURSE	149.60
SHARON IRWIN	NWIA LEAGUE MTG	20.00
ADOBE	ADOBE	15.89
AMAZON.COM	OFFICE SUPPLIES	50.24
AMAZON.COM	OFFICE SUPPLIES	84.40
CHRONICLE	PUBLICATION	345.00
CHRONICLE	LEGALS/PUBLICATION	341.20

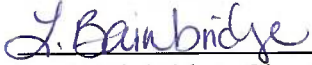
FRONTIER COMMUNICATION	TELEPHONES	111.17
GOOGLE	GSUITES	6.00
GOOGLE	G SUITES	6.00
GWORKS	ANNUAL LICENSE FEE 2023	1483.00
GWORKS	TAX DOCUMENTS	105.01
HEARTLAND MARKETING	WEBSITE DESIGN-1ST HALF	2125.00
IMWCA	WORKCOMP PRE INSTALL5	126.20
LEXI BAINBRIDGE	MILEAGE REIMBURSEMENT	302.40
OFFICE DEPOT, INC.	OFFICE SUPPLIES	10.00
TRI-COUNTY SPECIAL	NEWSLETTER	135.99
VISUAL EDGE IT	PRINTER	19.39
WELLS FARGO	PRINTER LEASE	29.66
ZOOM	REMOTE BUSINESS	5.35
DAVE JENNETT, P.C.	ATTORNEY FEES- Q3	2949.03
AMAZON.COM	JANITOR SUPPLIES	42.78
BOMGAARS	CITY BUILDING-PEST CONTR	39.05
DONS PEST CONTROL	PEST CONTROL	58.00
DONS PEST CONTROL	PEST CONTROL	58.00
AFLAC	INSRUANCE	0.01
FIDELITY SECURITY LIFE	INSURNACE	31.43
BOLTON & MENK, INC.	WATER TREATMENT PROJ	10316.75
BOLTON & MENK, INC.	WATER TREATMENT PROJECT	8502.38
BROWN SUPPLY CO INC	2ND ST WATER MAIN	180.50
BROWN SUPPLY CO INC	SUPPLIES	154.00
CERTIFIED TESTING SERVICE	WATER TREATMENT FACILITY	44.00
CERTIFIED TESTING SERVICE	WATER TREATMENT PROJECT	16.00
CITIZENS 1ST NATIONAL	SERVICE CHARGE	4.00
CITIZENS 1ST NATIONAL	SALES TAX	0.28
CITIZENS 1ST NATIONAL	NSF FEE	4.28
FERGUSON WATERWORKS #2516	MRX CABLE	28.95
FOUNDATION ANALYTICAL LAB	WATER/WASTE TESTING	33.00
FOUNDATION ANALYTICAL LAB	WATER TESTING	51.00
GWORKS	ANNUAL LICENSE FEE 2023	1483.00
HACH COMPANY	CHEMICALS	486.74
IA DEPARTMENT OF REVENUE	WATER EXCISE TAX	936.80
IA DEPARTMENT OF REVENUE	WET TAX	865.94
IA DEPARTMENT OF REVENUE	WET TAX	2037.68
IMWCA	WORKCOMP PRE INSTALL5	126.20
IOWA FINANCE AUTHORITY	D0211R-LOAN INT	3211.25
IOWA FINANCE AUTHORITY	DF0583R-LOAN INT & SERVICE FEE	21895.50
IOWA ONE CALL	LOCATES	24.00
IOWA RURAL WATER ASSOC.	MEMBERSHIP DUES	225.00
JOHN T JONES CONSTRUCTION	WATER TREATMENT PROJECT	87400.97
JOHN T JONES CONSTRUCTION	WATER TREATMENT FACILITY	63908.49
KRIS ALESCH	MILEAGE REIMBURSEMENT	88.92
KRIS ALESCH	TELEPHONE STIPEND	15.00

KRUDICO INC	BULK SALT W/ FREIGHT	4250.45
MIDAMERICAN ENERGY CO	POWER & GAS	7.00
OFFICE DEPOT, INC.	OFFICE SUPPLIES	9.99
REGION XII	WATER TREATMENT PROJECT	2498.00
REHAB SYSTEMS INC	SEWER MAIN CLEAN	1280.00
VISUAL EDGE IT	PRINTER	29.08
WELLS FARGO	PRINTER LEASE	29.66
WERNER SEWER AND SEPTIC LLC	WATER LEAK NEAR BALLFIELD	2455.52
ZOOM	REMOTE BUSINESS	5.34
FIDELITY SECURITY LIFE	INSURANCE	31.42
BROWN SUPPLY CO INC	SUPPLIES	109.00
FOUNDATION ANALYTICAL LAB	WATER/WASTE TESTING	68.75
GWORKS	ANNUAL LICENSE FEE 2023	1483.00
IMWCA	WORKCOMP PRE INSTALLS	126.20
IOWA FINANCE AUTHORITY	C0069R-LOAN INT	3587.50
MARTIN HILDRETH CO	SEWER MAIN PLUG	864.00
OFFICE DEPOT, INC.	OFFICE SUPPLIES	10.00
PAYSEN PIPE CLEANING	SEWER MAIN PLUG-	115.00
QUALITY PUMP & CONTROL	LIFT STATION MAINT	700.00
VISUAL EDGE IT	PRINTER	29.08
WELLS FARGO	PRINTER LEASE	29.68
WERNER SEWER AND SEPTIC LLC	SEWER MAIN REPAIR	3390.45
ZOOM	REMOTE BUSINESS	5.35
I & S GROUP, INC.	CDBG APPLICATION/ADMIN	2511.75
STATE OF IOWA TREASURER	UNCLAIMED PROPERTY	6.48
STATE OF IOWA TREASURER	UNCLAIMED PROPERTY	2.57
STATE OF IOWA TREASURER	UNCLAIMED PROPERTY	<u>12.76</u>
TOTAL		\$ 296,801.55

	EXPENSE	REVENUE
GENERAL	37,997.65	50,975.90
ROAD USE TAX	4,377.69	6,608.57
EMPLOYEE BENEFITS	1,517.28	
LOCAL OPTION SALES TAX	1,250	7,422.79
DRAINAGE DISTRICT-DD59	2,511.75	
PERPETUAL CARE	50.00	
LIBRARY TRUST FUND	40.14	
WATER UTILITY	16,932.02	32,086.09
WATER SINKING	113,361.80	121,341.05
SEWER UTILITY	11,767.38	10,723.39

A motion was made by Councilor Cougill and seconded by Councilor Pickhinke to close the meeting at 10:02 PM. Meeting closed.


Sharon Ann Irwin, Mayor


Lexi Bainbridge, City Clerk