

Resolution Adopting Code of Conduct
Resolution # 22-14

PURPOSE The purpose of this Code of Conduct is to ensure the efficient, fair, and professional administration of federal grant funds in compliance with 2 CFR Part 200.318 and other applicable federal and state standards, regulations, and laws.

APPLICATION This Code of Conduct applies to all officers, employees, or agents of the City of Early engaged in the award or administration of contracts supported by federal grant funds.

REQUIREMENTS No officer, employee, or agent of The City of Early shall participate in the selection, award, or administration of a contract supported by federal grant funds, if a conflict of interest, real or apparent, would be involved. Such a conflict would arise when:

- a. The employee, officer, or agent;
 - b. Any member of his/her immediate family;
 - c. His/her partner; or
- An organization which employs, or is about to employ any of the above; or, has a financial or other interest in the firm selected for award.

The City of Early's officers, employees, or agents shall neither solicit nor accept gratuities, favors, or anything of monetary value from contractors, potential contractors, or subcontractors.

FRAUD, WASTE AND ABUSE The City of Early has zero tolerance for the commission or concealment of acts of fraud, waste, or abuse. All officers, employees, or agents shall notify the City of Early of suspected actions. Allegations of such acts will be investigated and pursued to their logical conclusion, including legal action where warranted. Concerns may be reported to Lexi Bainbridge, Early City Clerk, cityclerk@earlyia.com or 712-273-5283 or in person at 107 Main Street, Early, IA 50535.

REMEDIES To the extent permitted by federal, state, or local laws or regulations, violation of these standards may cause penalties, sanctions, or other disciplinary actions to be taken against the City of Early's officers, employees, or agents, or the contractors, potential contractors, subcontractors, or their agents.

Moved by B. Pickhinke seconded by S. Schmitt

ROLL CALL VOTE:

	AYE	NAY	ABSENT	ABSTAIN
PICKHINKE	X			
COUGILL	X			
SCHMITT	X			
LANGNER	X			
BLACKMAN	X			

WHEREUPON, The Mayor declared Resolution No. 22-14 duly adopted on this 6th day of December, 2022

Sharon Ann Irwin
 Sharon Irwin, Mayor

Attest: L. Bainbridge
 Lexi Bainbridge, City Clerk